



ITINERARY AND AGENDA FOR SITE VISIT

Project: First-Time Site Visit for the Establishment of an Ultra-Modern Meat Processing Plant

Location: Gongoshi Grazing Reserve, Adamawa State

Date: 10th September, 2024

Objectives of the Visit:

1. To inspect the Gongoshi Grazing Reserve for suitability as a site for the meat processing plant.
2. To engage with stakeholders and gather input on project implementation.
3. To discuss logistical, infrastructural, and environmental considerations.

Proposed Agenda:

Day 1: Arrival and Preliminary Briefing

- **12:00 PM:** Arrival of CADL team at Yola International Airport
- **1:00 PM:** Transportation to Adamawa State Government Office/Hotel for check-in
- **3:00 PM:** Welcome briefing by Adamawa State representatives and CADL team
 - Overview of the visit objectives
 - Presentation on Gongoshi Grazing Reserve and proposed project
 - Questions and answers
- **5:00 PM:** Networking dinner with stakeholders

Day 2: Site Visit and Stakeholder Engagement

- **8:00 AM:** Breakfast and team assembly at the designated meeting point
- **8:30 AM:** Departure for Gongoshi Grazing Reserve
- **10:00 AM:** Site inspection begins:
 - Overview of the reserve's topography, grazing areas, and ecological features

- Assessment of infrastructure needs (roads, water supply, waste management facilities)
- Identification of potential construction sites for the meat processing plant
- **12:30 PM:** Break for lunch (on-site or nearby facility)
- **1:30 PM:** Stakeholder engagement:
 - Meeting with local community leaders and livestock herders
 - Discussion on project benefits, community integration, and environmental impact mitigation
- **3:30 PM:** Wrap-up and feedback session with visiting team
- **4:30 PM:** Return to Adamawa State Government Office/Hotel

Day 3: Review and Planning Session

- **10:00 AM:** Meeting to summarize findings and feedback from the site visit
 - Discuss next steps: feasibility study, regulatory requirements, and project timelines
 - Identify action items and assign responsibilities
- **11:00 AM:** Presentation of a draft report by CADL representatives
- **12:00 PM:** Closing remarks and meeting adjournment
- **1:00 PM:** Transportation to the airport for departure

Planning Checklist:

1. Pre-Visit Preparation:

- Confirm availability and attendance of key stakeholders (government officials, CADL representatives, community leaders).
- Arrange transportation and accommodation for visiting delegates.

2. Meeting Confirmations:

- Secure appointment times with relevant officials and community representatives.
- Distribute a final agenda to all attendees.

3. On-Site Logistics:

- Arrange for transportation to and from the site.
- Provide refreshments, meals, and safety gear for participants during the site visit.